

Electronic Devices Policy

FOR DEVICES IN CLASS AND ON CAMPUS

Students are expected to use their personal and the school's computer technology correctly and appropriately. The misuse of any of the technological devices within these or other areas of the school will be treated as equivalent to lying, cheating, stealing, or vandalism, and the offending students will be subject to appropriate academic and disciplinary consequences. Students who install or store in a computer, hand held calculator, or any electronic storage device any program contradictory to the philosophy of the school or who are in possession of such technology are subject to appropriate academic and disciplinary consequences and to the confiscation of the device (calculator, for example).

Students who destroy another's files, whether they can be restored or not, will be subject to academic and disciplinary consequences. In severe cases, academic consequences may include failure of a course and disciplinary consequences may include expulsion.

Students are expected to use the school's computer technology correctly and appropriately. Transmission of material in violation of any state or federal regulation is prohibited. The internet provides access to information on computer networks worldwide. Users may occasionally find internet sites that contain objectionable, adult-oriented, or otherwise inappropriate sites. The user is responsible for his actions and may not access, download or print from these sites.

IT is not acceptable to use the internet for social media or chatting unless it relates to an assignment. Violations may result in suspension or expulsion. The administrative staff reserves the right to examine all transactions and will determine the appropriate use.

Abuse of the network and/or any form of illegal conduct including any form of vandalism to equipment or software, uploading or creation of computer viruses, and unauthorized access to the files of other users, may result in disciplinary action including revocation of access privileges, possible suspension or expulsion from iLearn, and/or appropriate legal action.

Code of Conduct for Technology

PERSONAL SAFETY RULES ONLINE

Staff, students, parents and volunteers should not:

- Reveal information about personal identity (such as name, address, phone number, age, physical description or school) to strangers on-line or in a public on-line forum
- Reveal personal information on-line about someone else unless without their prior permission
- Reveal personal access passwords or those of anyone else
- Send a personal picture, or one of another person or a group over an electronic network without prior informed permission of all the individuals involved and, in the case of minors, their parents or guardians
- Publish the specific dates, times and locations of field trips to people who are not directly entitled to such information or to public forums where unknown persons might access the information

Staff, students, parents and volunteers should:

- Report immediately to a teacher or administrator any message or request that you receive that bothers you or that suggests personal contact with you

UNACCEPTABLE SITES AND MATERIALS

On the internet it is impossible to effectively control the content of the information. On occasion, users of on-line systems may encounter material that is controversial and which other users, parents, or staff might consider inappropriate or offensive. It is the responsibility of the individual user not to intentionally access such material. If such material is accessed by accident, the incident must be reported immediately to a teacher or appropriate authority.

Discrimination and harassment will not be tolerated. It is not acceptable to use online systems to knowingly access sites, which contain material of a discriminatory or harassing nature.

Parents, students, staff and volunteers will not knowingly access, upload, download, store, display, distribute or publish any information that is:

- Illegal or that advocates illegal acts or facilitates unlawful activity
- Threatens or intimidates any person or suggests violence, hatred or discrimination toward other people
- Uses inappropriate and/or abusive language or conduct
- Contains abusive religious or political messages
- Is racially, culturally, or religiously offensive
- Encourages the use of controlled substances, participation in an illegal act or uses the system to incite criminal actions
- Is of a defamatory, abusive, obscene, profane, pornographic or sexually explicit nature
- Contains personal information, images, or signatures of individuals without their prior informed consent
- Constitutes messages of sexual harassment or which contains inappropriate romantic overtones
- Solicits any users on behalf of any business or commercial organization without appropriate authorization
- Supports bulk mail, junk mail or “spamming”
- Propagates chain letters, or other email debris
- Attempts to hide, disguise or misrepresent the identity of the sender

PROHIBITED USES AND ACTIVITIES

Parents, students, staff and volunteers will not:

- Damage or erase files or information belonging to any person without authorization
- Use any other person’s account on the system
- Cause any user to lose access to the system – for example, by disabling accounts or changing passwords without authorization
- Open a computer case, move a computer, tamper with computer cables or connections without proper authorization

- Attach unauthorized devices to a computer or network. Such devices include but are not limited to portable computers, disk drives, protocol analyzer, and other electronic or mechanical devices. Move, copy, or modify any of the system files or settings on any computer, server or other device without proper authorization
- Compromise themselves or others by unauthorized copying of information, work or software belonging to others, encouraging others to abuse the computers or network, displaying, transferring or sharing inappropriate materials. Software pirating and unauthorized copying of material belonging to others is regarded as theft.
- Copy, transfer or use files, programs, or any other information belonging to iLearn for any reason unless the licensing specifically permits such actions
- Attempt to subvert iLearn systems by breaching security measures, hacking accessing records without authorization or any other type of disruption
- Take the ideas, writings, or images of others and present them as if they were yours. Under copyright laws, all information remains the property of the creator(s)/author(s) and therefore permission is required for its use. The use of copyright materials without permission can result in legal action

CONSEQUENCES

Inappropriate use of on-line access by students and staff could result in disciplinary action that may include legal action and/or involvement of police.